



PHILIPPINE SCIENCE HIGH SCHOOL
MIMAROPA REGION CAMPUS

REQUEST FOR QUOTATION
FORM AND NOTICE

Project: **SUPPLY AND DELIVERY OF OFFICE FURNITURES (LOCKERS, HEAVY DUTY RACK & SHELVES AND CABINET & SHELVES)**

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **SEVEN HUNDRED EIGHTY-SIX THOUSAND PESOS (Php 786,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY AND DELIVERY OF OFFICE FURNITURES (LOCKERS, HEAVY DUTY RACK & SHELVES AND CABINET & SHELVES)**

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:

1.1 Please see attached request for quotation form.

(LOCKERS, HEAVY DUTY RACK & SHELVES AND CABINET & SHELVES)

Lot 1 - 5 pcs Locker (3x2) 6 Doors	ABC: Php 90,000.00
22 pcs Locker (3x3) 9 Doors	ABC: Php 396,000.00
Lot 2 - Heavy Duty Racks & shelves	ABC: Php 180,000.00
Lot 3 - Cabinet & Shelves	ABC: Php 120,000.00
	TOTAL ABC: Php 786,000.00

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Certificate of Registration
- b.) Updated Mayor's Permit
- c.) Updated DTI / SEC Registration
- d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet
- i.) Warranty Certificate

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. ELIAZAR M. FIRMALO, (0933-337-2203 / bacsec@mrc.pshs.edu.ph) on **October 7 - 10, 2019** from 8:00am – 5:00pm without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **October 10, 2019, 5:00 pm**. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity


MERIAM F. FALLAR
Administrative Officer V
BAC Chairperson

